

**UNITED STATES DISTRICT COURT**  
**EASTERN DISTRICT OF CALIFORNIA**

**STUDENT'S APPLICATION**

For Certification Pursuant to  
Local Rule 181

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

\_\_\_\_\_  
(city) (state) (zip)

Phone: \_\_\_\_\_ Message Phone: \_\_\_\_\_

3. Law School: [complete (a) or (b)]

(a) I have successfully completed at least one year of full-time legal studies and am currently enrolled as a student in good academic standing, subject to the normal hiatus between quarters or semesters, at:

\_\_\_\_\_  
(name of law school)

\_\_\_\_\_  
(address of law school)

\_\_\_\_\_  
(city) (state) (zip)

(b) I graduated on \_\_\_\_\_ from  
(date)

\_\_\_\_\_  
(name of law school)

\_\_\_\_\_  
(address of law school)

\_\_\_\_\_  
(city) (state) (zip)

4. I have successfully:

- completed one year of full time studies at an accredited law school  
or  
 I have successfully passed the First Year Law Student's Examination  
on \_\_\_\_\_.  
(date)

5. I have successfully completed or am currently enrolled in and taking academic courses which provide training in

(a) civil procedure:

date of commencement: \_\_\_\_\_, completion date: \_\_\_\_\_

(b) evidence:

date of commencement: \_\_\_\_\_, completion date: \_\_\_\_\_

6. Please list your supervising attorney(s):

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If more than one attorney will supervise your activities under Local Rule 181, have them each sign the Notice and list each attorney.

7. I attest by the execution of this application that:

- (1) I have read, am familiar with and will abide by the Rules of Professional Conduct of the State Bar of California and the Local Rules of the United States District Court, Eastern District of California.
- (2) I meet the requirements of Local Rule 181, and
- (3) I SHALL IMMEDIATELY NOTIFY THE CLERK OF THE UNITED STATES DISTRICT COURT UPON FAILING OR CEASING TO MEET ANY SUCH REQUIREMENTS.

8. I  have /  have not been previously certified under Local Rule 181. My prior certification, if any, was not terminated pursuant to subsection (g)(3), (g)(4) or (g)(5) of Local Rule 181.

9. If my supervising attorney is not a Government attorney or an attorney acting full time on behalf of the office of the Federal Defender, I will also abide by the requirements imposed by the State Bar of California Rules governing in the Practice Training of Law Students.

I declare under penalty of perjury that the foregoing is true and correct.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_.  
(month/year)

\_\_\_\_\_  
(Signature)

NOTE: This application is not complete unless the Dean's and Attorney's forms are attached and the fee is provided. You are not certified or authorized to perform any activity pursuant to the Local Rule 181 until you receive notice of certification from the Clerk, United States District Court, Eastern District of California.

**UNITED STATES DISTRICT COURT**  
**EASTERN DISTRICT OF CALIFORNIA**

**SUPERVISING ATTORNEY**

Notice and Attestation Pursuant to  
Local Rule 181

1. Attorney's Name: \_\_\_\_\_

Employer: \_\_\_\_\_

\_\_\_\_\_  
(city) (state) (zip)

Business Phone: \_\_\_\_\_

2. Notice is hereby given that I will be responsible for and supervise the activities of

\_\_\_\_\_ pursuant to Local Rule 181 of the  
(name of law student)

United States District Court for the Eastern District of California, during the  
following period:

\_\_\_\_\_ through \_\_\_\_\_.

3. I attest that:

- (a) I am admitted to practice before the United States District Court,  
Eastern District of California.
- (b) I shall supervise no more than twelve law students concurrently unless  
I receive a waiver of this provision as required by the Rules.
- (c) I hereby assume personal professional responsibility for all work  
performed by the student while under my supervision.
- (d) I shall assist and counsel with the student in the activities permitted  
under this Rule and review such activities with the student.
- (e) I shall read, approve and sign any pleadings, briefs or other papers  
prepared by the student prior to the filing thereof, subject to the  
exception set forth in Local Rule 181(e)(5).

- (f) I shall provide the required supervision of the student for the activities listed under Local Rule 181(d).
- (g) In any instance in which I am to be unavailable, I shall assign full responsibility for supervision to another designated attorney qualified to serve as a Supervising Attorney under this Rule.
- (h) Unless a written substitution of another qualified Supervising Attorney has been filed with the Clerk, I shall immediately notify the Clerk of the United States District Court for the Eastern District of California, 501 "I" Street, Sacramento, CA 95814, or 2500 Tulare Street, Room 1-501, Fresno, CA 93721, in writing if my supervision of the above-named student ceases prior to the termination date listed above.
- (i) I am familiar with the provisions of Local Rule 181(d)(1), requiring the clients written approval on a Consent Form, and I shall comply therewith.

I have read and am familiar with Local Rule 181. I declare under penalty of perjury that the foregoing is true and correct.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_.  
(month/year)

\_\_\_\_\_  
(Signature)

**UNITED STATES DISTRICT COURT**  
**EASTERN DISTRICT OF CALIFORNIA**

**ATTESTATION BY DEAN OF LAW SCHOOL**  
Pursuant to Local Rule 181

1. This is to attest that \_\_\_\_\_ is either:  
(name of student)

[complete (a) or (b)]

(a) a student currently enrolled, subject to the normal hiatus between quarters or semesters, and in good academic standing at:

\_\_\_\_\_  
(name of law school)

\_\_\_\_\_  
(address of law school)

\_\_\_\_\_  
(city) (state) (zip)

and is expected to graduate on \_\_\_\_\_.  
(date)

or

(b) a former law student who graduated on \_\_\_\_\_ from  
(date)

\_\_\_\_\_  
(name of law school)

\_\_\_\_\_  
(address of law school)

\_\_\_\_\_  
(city) (state) (zip)

The foregoing law school  is /  is not accredited by the State Bar of California or by the American Bar Association.

2. At the date hereof, the above-named student has successfully completed at least one year of full-time studies.
3. At the date hereof, the above-named student has successfully completed or is currently enrolled in and taking academic courses which provide training in:

(a) civil procedure:

commencement date: \_\_\_\_\_, completion date \_\_\_\_\_

(b) evidence:

commencement date: \_\_\_\_\_, completion date \_\_\_\_\_

or I have been informed that an application for waiver of this requirement is to be made to the Chief Judge of the United States District Court.

4. I attest that I have no knowledge of facts or information that might disqualify the above-named law student from participation in the activities permitted by the Local Rule governing the practical training of law students.

I declare under penalty of perjury that I am the Dean of the above-named law school or that I have been specially designated by the Dean to administer the law schools practical training program and that the foregoing is true and correct.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_.  
(month/year)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name and Title)

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF CALIFORNIA**

**CLIENT CONSENT FORM**

**Client Name** \_\_\_\_\_

**Case No.** \_\_\_\_\_

I, the undersigned Client in the above-numbered litigation, acknowledge that \_\_\_\_\_ is a Certified Student Attorney. I further recognize that a Certified Student Attorney is not a member of the State Bar of California and is not admitted to practice before the United States District Court for the Eastern District of California but is a law student who has been certified under the Local Rules of the United States District Court for the Eastern District of California. I am aware that the Certified Student Attorney is permitted to engage in the activities described in the attached excerpt from Local Rules 181(d) with the approval and under the supervision of the Supervising Attorney.

The Supervising Attorney signing this Consent Form has explained the Certified Student Attorney's status to me and I consent to the representation by the Certified Student.

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**Client**

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**Supervising Attorney**

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**Certified Student Attorney**



### **Local Rule 181(d) Permitted Activities**

- (1) A Certified Student may engage in the activities permitted hereunder only if the client on whose behalf the student is to act has approved in writing on a Consent Form available from the Clerk the performance of such acts by such Certified Student. The term "client" shall mean the individual client, the corporate officer or other similar individual authorized to act on behalf of a nongovernmental entity, or the government attorney or other appropriate legal officer authorized to act on behalf of a government agency, as the case may be.
- (2) Except as permitted in (d)(3), a Certified Student may engage in the following activities on behalf of a nongovernmental client only with the approval and under the direct and immediate supervision and in the personal presence of the Supervising 67 Attorney or the Supervising Attorney's designee:
  - (A) Appearing at or taking depositions on behalf of the client; and
  - (B) Appearing on behalf of the client in any trial, hearing, or other proceeding before any Judge, Magistrate Judge, or special master of the United States District Court for the Eastern District of California, but only to the extent approved by such Judge, Magistrate Judge, or special master.
- (3) A Certified Student may appear in any action on behalf of a government agency or on behalf of the Office of the Federal Defender in the prosecution or defense of misdemeanors, but only subject to approval by the Judge or Magistrate Judge presiding at the hearing or trial in such action, without the personal appearance of the Supervising Attorney, but only if the Supervising Attorney or the Supervising Attorney's designee shall be available by telephone or otherwise to advise the Certified Student.
- (4) A Certified Student may engage in the following acts on behalf of a government agency as a representative of that agency without the personal appearance of the Supervising Attorney, but only if the Supervising Attorney or the Supervising Attorney's designee is available by telephone or otherwise to advise the Certified Student:
  - (A) Appearing at or taking depositions on behalf of the agency;
  - (B) Appearing on behalf of the agency in any noncriminal trial hearing, or other proceeding, before any Judge, Magistrate Judge, or special master of the United States District Court for the Eastern District of California, but only to the extent approved by such Judge, Magistrate Judge, or special master;
  - (C) Appearing in any proceeding in actions brought under Title 42 of the United States Code to review a final decision of the Commissioner of Social Security;
  - (D) Appearing in any proceeding in actions brought to enforce Internal Revenue Service summonses filed pursuant to 26 U.S.C. §§ 7402(b) and 7604(a), and/or

actions to quash administrative summonses filed pursuant to 26 U.S.C. § 7609(b)(2);

- (E) Appearing in any proceeding in actions to enforce collection on promissory notes involving federally insured loans and direct federal loans in which the prayer for relief is less than \$25,000;
  - (F) Appearing in any proceeding in actions to enforce cease and desist orders issued by the National Labor Relations Board;
  - (G) Appearing in any proceeding in actions to enforce civil penalties assessed under 46 U.S.C. §§ 2302, 4311(d), and/or 12309(c); and
  - (H) Appearing in any proceeding in petitions for writs, or actions seeking relief under the Federal Civil Rights Act by incarcerated persons acting in propria persona.
- (5) In all instances in which, under these Rules, a Certified Student is permitted to appear in any trial, hearing, or other proceeding before any Judge, Magistrate Judge, or special master of the United States District Court for the Eastern District of California, the Certified Student shall, as a condition to such appearance, cause the filing of the Consent Form or present the Consent Form for filing to the Judge, Magistrate Judge, or special master.
- (6) Certified Students whose Supervising Attorneys are not governmental attorneys or attorneys acting full-time on behalf of the Office of the Federal Defender shall satisfy not only the requirements of this Rule, but also the requirements imposed by the State Bar of California Rules Governing the Practical Training of Law Students, as those Rules may be amended from time to time.
- (7) Nothing in this Rule shall prevent a student, certified or uncertified, from performing any advisory or representational activity that a person who is not admitted to practice before the United States District Court for the Eastern District of California could lawfully perform.

**UNITED STATES DISTRICT COURT**  
**EASTERN DISTRICT OF CALIFORNIA**

**NOTICE OF CERTIFICATION**  
**UNDER LOCAL RULE 181**

This notice reflects that \_\_\_\_\_ having submitted the necessary documentation in an application for certification, has paid the required application fee and has been certified under Local Rule 181 of the United States District Court for the Eastern District of California as a Certified Student Attorney.

This certification is scheduled to terminate on \_\_\_\_\_ unless terminated soon pursuant to Local Rule 181.

Keith Holland, Clerk of Court

DATED: \_\_\_\_\_

\_\_\_\_\_  
By: Deputy Clerk