



## **OFFICE OF THE FEDERAL DEFENDER**

**Eastern District of California  
2300 Tulare Street, Suite 330  
Fresno, California 93721  
(559) 487.5561 FAX (559) 487.5950**

**HEATHER E. WILLIAMS**  
Federal Defender

**LINDA C. HARTER**  
Chief Assistant Defender

**CHARLES J. LEE**  
Fresno Branch Chief

### **POSITION ANNOUNCEMENT #14-008 INVESTIGATOR**

The Office of the Federal Defender for the Eastern District of California is seeking applications for a staff Investigator for its Fresno Office. The Federal Defender represents indigent persons charged with or investigations related to federal crimes occurring in the Eastern District of California, with cases in the United States District Court for that District and at the United States Court of Appeals for the Ninth Circuit.

**JOB DESCRIPTION:** Investigators are a critical part of the defense team and the position requires considerable resourcefulness, creativity, initiative, self-motivation, tact, and discretion. Investigators must have the ability to analyze and evaluate facts and evidence, and ascertain relevant information. The investigator must be able to locate and effectively interview witnesses, alleged victims, experts, and law enforcement personnel; locate and gather records, reports and documents; locate and retrieve tangible evidence and personal property; review and analyze discovery and other case documentation; serve subpoenas; visit and recreate crime scenes; have the ability to establish and maintain good working relationships with individuals and agencies who interact with the Office. The investigator will have frequent writing responsibilities, including comprehensive descriptive written reports with case analysis, investigative findings, and witness statements for the defense team. Investigators may need to occasionally testify in court.

**REQUIREMENTS AND QUALIFICATIONS:** A minimum of three years of criminal investigative or comparable experience. Education may be substituted for some experience. This position requires knowledge of computer programs including Microsoft Word, Adobe Pro, photo and video editing hardware and software, and the ability to navigate and search social media. The ability to effectively and clearly communicate orally and in writing is required.

A Bachelor's degree from an accredited college or university is strongly preferred. The applicant must be a U.S. citizen or a permanent resident in the process of applying for citizenship and will be subject to a background check as an employment condition. Frequent travel should be expected and applicant must have a valid California driver's license and insured vehicle. Must be able to work flexible hours. Spanish speaking preferred, but not required.

**SALARY/BENEFITS:** This is a full-time permanent position with federal salary based on qualifications and experience from JSP-11/1 (\$57,982) with promotion potential to JSP-14/1 (97,657). Federal government benefits apply, including retirement, health care, life and long-term insurances, thrift savings program and flexible spending accounts. Direct deposit of pay required. Employees of the Federal Defender are considered "at-will" employees and are not covered by the Civil Service Reform Act. To apply, send cover letter, résumé, three references, sample investigative report and a completed Application for Judicial Branch Employment form (AO78), [http://www.cae-fpd.org/AO\\_78.pdf](http://www.cae-fpd.org/AO_78.pdf), to:

Office of the Federal Defender  
Eastern District of California  
ATTN: PERSONNEL  
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Closing date 5/16/2014.

The Office of the Federal Defender for the Eastern District of California is an equal opportunity employer.